

safeguarding, of published documents and online electronic documents, whether they have or not a physical form;

(c) to provide for the procedures and conditions for the downloading, copying, storage and the legal deposit of electronic hand-held and on line published documents, including those with access conditional to payment ;

(d) to provide for the procedures and conditions for the exercise of the right of preference by the National Librarian in respect of any work, map, print, manuscript, record or any other document;

(e) the involvement of local councils in the promotion and management of libraries;

(f) the proper management and preservation of records and the manner in which the public may have access to the documents, records and objects in the libraries;

(g) the standards and the manner in which copies, photocopies, and other reproductions of manuscripts, documents or other record in the libraries may be issued;

(h) to establish the fees and dues which may be payable by or under, or for services rendered pursuant to the provisions of this Act;

(i) to establish the conditions and procedures for the admission, access, safety, and use by the public of any library to which this Act applies and for the loan of any library material, and for the powers necessary by the National Librarian to enforce such conditions and procedures;

(j) to ensure the better fulfilment of the functions of the Malta Libraries, the National Librarian, and the Council;

(k) to regulate the appointment of officers and employees with the Malta Libraries;

(l) to regulate movement of documents, publications and records, and to establish guidelines for best preservation practice;

(m) to provide for any forms or procedures which may be necessary or expedient and for which no express procedure is contained in this Act;

(n) to add, substitute or amend any Schedule annexed to this Act;

(o) to establish penalties not exceeding a fine (multa) of five hundred euro (€500) to which a person contravening the provisions of any Schedules to this Act or of any regulations made under this Act shall become liable;

(p) to provide for the imposition of administrative fines or sanctions, and for their enforcement, upon any person acting in contravention of the provisions of this Act or of any Schedule thereto or of any regulations made thereunder, including the provision that any such administrative fine shall when it becomes final constitute an executive title for the effects and purposes of Title VII of Part I of Book Second of the Code of Organization and Civil Procedure:

Provided that any administrative fine provided for by regulations made under this article shall not exceed the sum of two hundred and fifty euro (€250); and

(q) to prescribe anything else which may or is to be prescribed under this Act for the better carrying out of any of the provisions of this Act.

**34.** Documents, publications, records, works and other materials in the custody of the Librarian on the day before the coming into operation of this Act are hereby transferred to the custody of